Technical and Professional Communication Certificate
Student Program Planner

Name: ___________________________________________ CSULB ID# _____________

Last Name: ___________________ First Name: __________ M.I. __________

Address: ___________________________________________ Apt.# _______

City: ___________________ State: ____ Zip: _______

Phone: ( ) ___________ Cell: Y / N Work: Y / N Email: _____________

Program Prerequisites
1. BA/BS:
   Major: ___________________ Institution: ______________
   Units/Class Standing: ___________ Graduation Date: ___________

2. GPA:
   At time of application: ___________ 

3. WPE Passed:
   Semester/Year: ___________________

4. English 317 Taken:
   Semester/Year: ___________________ Grade: _______

5. Application:
   Date Submitted: _______________ Accepted: ____

Program Requirements
1. Advising:
   Name: _________________________ Date: ___________

2. 24+ Units
   Must follow the approved pattern (see the reverse) with no more than 6 transfer or extension units, no grade below a “C,” and no more than 1 course taken CR/NC. Must also be completed within 10 years of the first credit granted toward the Certificate.

<table>
<thead>
<tr>
<th>Courses Planned</th>
<th>Units</th>
<th>Semester/Year</th>
<th>Grade</th>
</tr>
</thead>
<tbody>
<tr>
<td>I. Report Forms (9 units)</td>
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<tr>
<td>• ENGL 417: Proposal Writing</td>
<td>3</td>
<td>Spring/</td>
<td></td>
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<tr>
<td>• ENGL 418: Manual Writing</td>
<td>3</td>
<td>Fall/</td>
<td></td>
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<tr>
<td>II. Language Studies (4 units)</td>
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<td>4</td>
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<tr>
<td>III. Electives (8+ units)</td>
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<td>IV. Practical Writing (3 units)</td>
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<tr>
<td>• English 491: Directed Project</td>
<td>1</td>
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<tr>
<td>• English 492 A: Internship</td>
<td>1</td>
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<td>• English 492 B: Portfolio</td>
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<td>Total Units:</td>
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</table>

3. Graphics Literacy
   Demonstrated by: ___________ Date: ___________

4. Computer Literacy
   Demonstrated by: ___________ Date: ___________

5. Portfolio Approval
   Grade: _____________________ Date: ___________
For each of the following courses, TPC Certificate students have been granted enrollment rights equal to those of students majoring in the department offering the course. Refer to the University catalog for each course’s prerequisite(s). Substitutions to this list are possible, especially in more advanced courses, but only with the Program Director’s approval.

<table>
<thead>
<tr>
<th>Course Options</th>
<th>Units</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>ENGL 419: Writing/Sci., Soc. Sci., &amp; Tech.</td>
<td>3</td>
<td>Offered in Fall only</td>
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<tr>
<td>GEOL 420: Geowriting</td>
<td>3</td>
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<tr>
<td>IS 301: Business Communications</td>
<td>3</td>
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<td>JOUR 316: Feature Writing</td>
<td>3</td>
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<tr>
<td>ENGL 320: English Grammar</td>
<td>4</td>
<td></td>
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<tr>
<td>ENGL 416: Technical Editing</td>
<td>4</td>
<td>Offered in Spring only</td>
</tr>
</tbody>
</table>

### I. Report Forms

#### Analytical Reading
- COMM 301: Comm. Criticism
- ENGL 380: Approaches to English Studies
- ENGL 423: Semantics
- ENGL 488: Topics in Rhet. & Writing Studies
- GEOG 380: Map Interp. & Analysis
- HIST 400I: Hist. of West. Sci. Thought
- NSCI 375I: Science & Society
- PHIL 381I: Philosophy of Science

### II. Language Studies
- JOUR 316: Feature Writing

### III. Electives

#### Business/Professional Skills
- COMM 335: Persuasive Speaking
- COMM 344: Theory & Tech./Interviewing
- JOUR 370: Principles of Public Relations
- MKTG 300: Marketing
- MKTG 330: Mass Mktg. Comm./Advertising

#### Computer Applications
- CECS 174: Intro. to Prgm’g./Problem Solving
- JOUR 331: Publication Editing & Make Up
- MGMT 426: Mgmt. & Info. Systems
- IS 300: Management Info. Systems
- SOC 260: Intro. to Data Analysis

#### Creative Writing
- ENGL 404: Creative Nonfiction
- ENGL 405: Short Story
- ENGL 406: Poetry
- ENGL 407: Novel
- FEA 304: Writing the Short Script
- FEA 404: Advanced Scriptwriting
- THEA 380: Playwriting

#### Intercultural Communication
- ANTH 412I: Culture & Comm.
- ANTH 413: Lang. & Culture
- COMM 330: Intercultural Comm.
- MKTG 480: International Mktg.

#### Visual Communication
- ET 170: Engineering Draft’g. & Design
- GEOG 200: Intro. to Research Methods
- JOUR 305: Media Design
- MAE 172: Engineering Design Graphics