**College of Liberal Arts Faculty Council Meeting
Meeting #4, December 16, 2015**

Attendance: Misty Jaffe, Chris Karadjov, Lynda McCroskey, David Wallace, Ebony Utley, Caitlin Fouratt, Dave Hood, Margaret Kuo, Ken Curtis, Jessica Russell, Marcus Muller, William (Bill) Mohr, Jeff Blutinger, Suzanne Dallman, Elizabeth Dahab, Michael Auland, Barbara LeMaster, Maria Goswitz, Rose Hanna, Jan Haldipur, Varisa Patraporn, Liesl Haas, Helen Chou Hu, Mari Correa, Isabella Lanza

1. Call to Order: 3:30pm
2. Approval of Agenda: Approved (rose from psych not attending #3) Jeff 1st, then 2nd by Wallace 3:34pm
3. Approval of Minutes from Meeting #3, November 4, 2015—approved by acclimation
4. Reports
5. **Chair’s Report:** (Jaffe) –

RSCA and Spring Scholarly Intersections Grant deadlines: Mini-Grants and Summer Stipend applications with regard to RSCA, you can only apply for one (differs from past years). $7K extra/unspent for Scholarly Intersections Grant to roll over for Spring 2016. We will cap at $1K for Spring applications. The deadline for applications is February 5, 2016.

Strategic Planning Committee update: All documents have been reviewed and tasks have been identified. A draft will be prepared for Spring meeting.

Associate Dean Search update: Unlikely Committee will convene prior to break. Organizing meeting January and work will move quickly.

Dean’s Review Committee update: January 22 meeting to produce Review, then sent to Wallace and then on to the Provost.

1. **Dean’s Report:** (Wallace) – Facilities meeting was well-attended. What is happening in Lot 7 was major discussion—double the size, cut out grass; south campus to west campus drive problem was addressed. May be closed prior to commencement; thus logistical nightmare. Charging stations are also proposed.

**Twenty** tenure-track lines are underway. Provost wants reasoned evidence that candidate will be successful with teaching “diverse” student body. If there is a problem at semi-finalist level, Dean will seek Department’s help. Dan and Beth are helping with that.

Seismic safety (Bill Mohr brought up) was addressed with regard to “Risk Level 1 or 2” was discussed—PH2 next building likely to be renovated. Eventually FO4 and PH1 will be torn down. Jeff B. asked about FO2, and building suffered flood and was meant to be temporary. Contact Chris Burnett to go to facilities with needs. Dean’s office will move August 1st to old KJAZZ Bldg. Asbestos and other issues must be “dealt with” prior to the move.

1. **PR Committee Report:** (Karadjov) – Five workshops in Fall; however, better idea to hold meetings for WordPress and other related tech topics with Nicole and Gary as lead has been successful and we 1st motion (Chris) to continue in spring (2nd by Jeff B.) question called, vote affirmed. The majority of departments have sent folks to the workshops (4-5 have yet to have someone attend).
2. **Academic Senate Report:** (Misty and Dave) – two academic senate meetings. **$1M new money to staff compensation was announced.** The discussion in November meeting on the MWF scheduling will go to EPCC, and there appears to be a lack of data in many areas that is needed (e.g., student likelihood of attending). Current policy is being enforced, however, the goal is to get to 50% usage of large lecture halls on Fridays. Questions raised in Senate were: are there other ways to address needs of students rather than enforcing current policy. Shift to “how do we address student needs vs. live with this policy”; “incentives” to departments were raised; however, no real response was provided. Intellectual Property Policy is forthcoming. **Document that gives rights to faculty for everything other than the SCOs is the direction.**
3. **Budget Committee Report:** (Marcus) Committee has not met. Usually before Chairs’ meeting in February. Will examine if extra money for a 2nd travel call. (Misty Q) Has there been discussion of reinstituting program to reimburse overages if there is unused money in travel budget. (Marcus) There have not been enough funds in past years to warrant reinstituting this. If there are personal days attached to travel, you are taxed on other days on airline travel (perhaps up to 50%).
4. Department name change for Journalism and Mass Communication – The faculty have signed this. Students are confused by current title, so attempt is to clarify and distinguish from CBA Marketing department. David Hood 1st, Jessica Russell 2nd, motion to approve name change: Motion: Approve name change all yea!
5. Elections
6. Associate Dean Search Committee – Paper ballots turned in; those unable to attend
7. EPCC replacements for Spring 2016 – spring agenda entails revising the master SCO for the College and strengthening the thee requirements departments consult when creating or excluding Gwen Shaffer and Carl Fisher have volunteered. Meetings Tuesdays 3:30pm-5:00pm. Motion 1st Lynda, 2nd David Hood to approve Gwen and Carl for EPCC alternates for Spring only term. Approved. All yeas!
8. Online and Open Access Publishing: Forum report, discussion, next steps – Some consortia and some CSUs have joined. Open Access is economic model that shifts cost to researchers (many times this is built into grant funding), this is not the case for humanities, traditionally, and this should be addressed in RSCA funding.

There are “green” and “gold” standards (quality). Gold standard is similar to usual academic publishing (peer-reviewed). Many print only journals are on the way out. The discussion in the workshop surround quality of these online journals.

Tracy will be updating on Library site the work by Suber; the power point is up on CLA site as well. (Misty) If we were to put into RTP policy, we need to write into the policy some statement for departments regarding (more) specific language OR, for specific language for the CLA RTP document. Refer this to FPI.

1. FPIC: Safety in CLA offices and classrooms: issues/concerns – From the floor: example of practice drill and major obstacles and lack of concern. Bill Mohr volunteered to transmit to meeting December 17 the concerns of FC. Summary to be sent to Bill. Request to University police and Peer Gerber to attend February meeting. Lighting, flooding are other safety concerns. Lot 9 has flooded, as well as areas around the campus/community. CLA-list raised will be sent…for additional information.
2. Retreat planning: dates and theme
3. Open discussion (time permitting)

Adjourn: 4:59 pm