**College of Liberal Arts Faculty Council Meeting**

**March 11, 2015 Meeting #6 Minutes**

Attendance: Alexandra Jaffe, Craig Stone, Chris Karadjov, Lynda McCroskey, Suzanne Dallman, Barbara LeMaster, Charles Mahoney, Charles Ponce de Leon, Heather Stephens, David Wallace, Dan O’Connor, Tim Caron, Jim Miles, William (Bill) Mohr, Carl Fisher, Enrico Vettore, Francisca Gonzalez Flores, Dustin Thoman, Alexander Klein, Teri Yamada, Margaret Kuo, Caitlin Fouratt, Sabrina Alimahomed, Ebony Utley, Ann Johnson, Isabella Lanza, Maricela Correa-Chavez, Sophia Pandya, Jeff Blutinger

1. Call To Order: 3:34pm
2. Approval of Agenda: 3:36pm. Approved unanimously.
3. Approval of minutes for Meeting #5 February 11 (with special language added). Accepted by acclaim.
4. Reports:
	1. Faculty Executive Committee: Chair’s Report (Jaffe): Retreat comments include: President Conoley spoke regarding CLA, calling for “excellent stories” to capture and disseminate to the benefit of CLA; framework from President Conoley suggests she is open to statements of vision, beliefs, and values of student success, and to "bottom-up" strategic planning initiatives; Next steps will be to form a smaller group to synthesize retreat results, draft final mission and vision statements, draft strategic goals and strategies (to include resource implications and assessment plans) and design a process for seeking meaningful input from all CLA constituents. Need to reconstitute the Elections Committee; call for self-nominations.
	2. Dean’s Report: Dean David Wallace: Thanked Dr. Jaffe as well as the CLA Faculty for a great retreat; Provost Dowell will retire Summer 2016; LA-2 door was fixed and techs are aware of LA-2, 3, & 4 challenges and are attentive to reports of problems regarding these buildings; 2nd Call for Summer Stipend and Mini-Grants deadline April 6, offered for Unit 3 T-T, Full, and part-time. RSCA Committee will screen first and University committee will have final word. There are two options: small grant = $5K and the mini-grant = seed money to aid in applying for future outside funding (reimbursable). Hiring update reveals tenure lines are going well with three (3) double hires thus far in Psychology, Sociology, and International Studies.
	3. PR Committee Report (Karadjov): RSVP for Friday’s workshop on web design best practices LA4 10a-12pm (room TBA). PR Committee will meet on 20th regarding usability and how the web sites should look. They will engage students to research the websites and ask for feedback regarding how ‘they’ view/use CLA sites. All but one department has successfully uploaded their department website. Alumni videos are open and can be viewed on YouTube until permanently placed on CLA site
5. New Business: Q & A with Dr. Dan O’Connor (DO hereafter). Dean Wallace opened reminding CLA Faculty Council of his statements made in Meeting #5 on February 11. See minutes for details. The interim appointment would likely be for the 2015-16 Academic Year. The search for the permanent hire will begin in Fall of 2015, with a hire as early as January 2016, but more likely, to start in the Summer of 2016.

D.O.- Commitment to liberal education: “Exploring the life of the mind leads to a mindful life” D.O. thanked the CLA for being very helpful and welcoming. Q: Explain your membership in CED and CLA? D.O.-goes back to a mandated integrated teacher education program, in spring 1995 he taught one section of political science and history of social sciences, politics of education and was then tapped to work with the ITEP program. (Mohr) Q: Part of [your] job is point person to fill committees. What strategies do you have to get Associates to serve? D.O.: work with department chairs to “force” [encourage] faculty to serve, such that chairs--🡪peers-🡪pressure to serve. Will review policies to increase options, as well as examining those departments who seem to be better at participating in governance. (Jaffe) Q: What are your intentions with respect to the College of Liberal Arts. Do you plan to return permanently to CLA or is this a stepping stone for other things? Do you plan to apply for the permanent position of Associate Dean? D.O.: I understand that this is a service position and this will be a nice trial run. My intention is to apply for the position. (Jaffe) Q: When do you plan to go up for Full Professor? D.O. In 2016. (Mohr) Q: Other than pay, how will you increase faculty morale? D. O.: One way is to nurture the Scholarly Intersections Program. (Stone) Q: What are your thoughts on interdisciplinary degrees, BA/BS? D.O.: Must take caution regarding who will administer these (ex. The environmental program). [Interdisciplinary program] needs to be properly administered by people [who are also] accountable. (Yamada) Q: Workload in the CLA is high, especially the service component. How will you reduce workload for the faculty? D.O.: Increasing the T-T pool and retention and promotion, as well as increasing support. We need to increase tenure density. That will impact workload. (Coner) Q: You are an advocate for CLA. Talk about your role of advocacy (vitality, utility…not the College of Failed Biology majors). D.O.: [What D.O.] can/pledge to do: (1) At all forums speak to the importance of CLA pursuits, and (2) Respond quickly, for example, to hiring—get finalists on campus asap so administrative staff can be as responsive as possible.

Motion (1st Dean Wallace, 2nd Mohr): Move to “Approve to recommend the appointment of Dr. Dan O’Connor as Interim Associate Dean of the College of Liberal Arts pursuant to A-S Policy 0204, and to form a search committee and advertise a position in the Fall of 2015”

Motion unanimously passes.

1. Time Certain Business: At the retreat Constitutional Amendments were presented and online feedback was received.
2. Amendment #7 (Article 3. E. 4 RTP Committee)
	1. Current (amended) Section 3.e.4: b. Members shall serve staggered 2-year terms and shall not be re-elected for **more than two** consecutive terms. c. There shall be no more than one two faculty members from any one academic area, who must also be at different ranks.
	2. Proposed Alternative: *Department must nominate one faculty member to serve on RTP.* Amendment dead in Committee.
3. Amendment #8 (Article 4.e, RTP Committee)
	1. Current (amended) Section e. If Department Chairs or Program Directors serve on this committee, they will be recused from decisions involving any faculty from their departments or programs.
	2. Proposed alternative: *Department Chairs may not serve on this committee if any candidates from their department will be considered during their two-year tenure.* Amendment dead in Committee.
4. Amendment #11 (8.2.E Awards Committee) Motion to approve the language below regarding conflict of interest (1st Pandya, 2nd McCroskey). Motion Passes with 2 abstentions.
	1. 8.2.e Members of the Awards Committee may not be nominated for an award, have nominated another faculty member for an award. Award committee members shall identify any conflicts of interest related to the evaluation of any nominee and recuse themselves from the evaluation of that nominee and be replaced, if needed, by an alternate for the award concerned.
5. Meeting adjourns 5:01pm