**California State University, Long Beach**

**College of Liberal Arts**

**Department of Religious Studies**

**Graduate Assistant Position**

**Recruitment #: 16/17-GA-RST**

**Position:** Graduate Assistant Openings in Religious Studies

**Effective Date:** Fall Semester: September 01, 2016 – January 31, 2017

Spring Semester: February 01, 2017 – June 30, 2017

**Salary Range:** Full-time appointment (20 hours per week) paid in five monthly installments of $1,157.00 to $1,325.00 each.

Half-time appointment (10 hours per week) paid in five monthly installments of $578.00 to $662.00 each.

**Minimum Qualifications:**

• Graduate students may not be employed for more than six semesters.

• B.A. degree in Religious Studies or related field in Humanities or Social Sciences.

• Cumulative undergraduate GPA of 3.0.

• Acceptance into CSULB for post-baccalaureate studies.

• Ability to communicate effectively with an ethnically and culturally diverse campus community.

• Commitment to and/or expertise in communication effectively with an ethically and culturally diverse student population.

**Preferred Qualifications:**

One prior semester of graduate study; Graduate GPA of 3.5 or better.

Because the Department of Religious Studies at California State University, Long Beach is committed to building a more diverse faculty, staff, and student body as it responds to the changing population and educational needs of California and the nation, we seek applicants from those who have experience teaching and mentoring in ways that effectively address individuals from historically underrepresented backgrounds.

**Duties:**

Graduate assistants will help departmental faculty administer and coordinate the instruction in a variety of courses,

e.g., American Religion Diversity (R/ST 302). Performance of duties required may include several of the following: grading exams and papers, proctoring exams, working with small groups in class, record keeping and copying, keeping office hours to assist students with course materials, setting-up audio visual and BeachBoard, assisting with ADA accommodations such as notetaking for disabled students, and library research. GAs must maintain continual enrollment in a CSULB graduate program (minimum of six units per semester).

**Required Documentation:**

• Letter of application addressing qualifications

• Tentative course schedule

• Three references

• SC-1 form required of finalists.

**Application Deadline:**

Review of applications will begin August 17, 2016. Application, required documentation, and/or requests for information should be addressed to:

Dr. David Tabb Stewart

Department Chair

Department of Religious Studies (MHB – 619)

California State University, Long Beach

Long Beach, California 90840-2409

562/985-1697

david.stewart@csulb.edu

*CSULB is committed to creating a community in which a diverse population can learn, live, and work in an atmosphere of tolerance, civility and respect for the rights and sensibilities of each individual, without regard to race, color, national origin, ancestry, religious creed, sex, gender identification, sexual orientation, marital status, disability, medical condition, age, political affiliation, Vietnam era veteran status, or any other veteran's status. CSULB is an Equal Opportunity Employer.*