**California State University, Long Beach**

**College of Liberal Arts**

**Department of Comparative World Literature & Classics**

**Graduate Assistant Position**

**RECRUITMENT #: 16/17 - GA- CWL**

**Position: Graduate Assistant Openings in Comparative World Literature & Classics**

**Effective Date: Fall Semester: September 1, 2016 – January 31, 2017**

**Spring Semester: February 1, 2017 – June 30, 2017**

**Salary Range:**

**Full-time appointment (20 hours per week) paid in five monthly installments of $1,157.00 to $1,325.00 each.**

**Half-time appointment (10 hours per week) paid in five monthly installments of $578.00 to $662.00 each.**

**MINIMUM QUALIFICATIONS:** (1) Active enrollment in a CSULB Graduate Program for at least 6 units during the semester employed. (2) B.A. degree in CWL/CLSC or related field. (3) Cumulative GPA of 3.0 or higher in all courses at CSULB. (4) Ability to communicate effectively with an ethnically and diverse campus community. (5) Graduate students may not be employed for more than six semesters.

**DESIRED/PREFERRED QUALIFICATIONS:** Candidates must possess the ability to learn and perform assigned work; work cooperatively with faculty, staff, and other students.

**DUTIES:** Attend course lectures, read and evaluate student papers, proctor examinations, perform individual and /or group tutoring, maintain student records, evaluate student’s assignments, tasks as assigned by faculty.

**REQUIRED DOCUMENTATION:** (1) A letter of application addressing the student’s qualifications for the position.

(2) SC-1 form is required of finalists. (3) Proof of enrollment.

**APPLICATION DEADLINE:** Review of applications to begin August 17, 2016.

Application, required documentation, and/or requests for information should be addressed to:

Dr. Carl Fisher

Department Chair

Department of Comparative World Literature & Classics (MHB – 516)

California State University, Long Beach

Long Beach, California 90840-2409

562/985-4239

Carl.Fisher@csulb.edu

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Dept. Chair Signature Date Dean Signature Date

Department of CWL College of Liberal Arts