POSITION: Instructional Student Assistant - Geography

RECRUITMENT #: 15/16-ISA-GEOG

EFFECTIVE DATE: August 17, 2015 / Fall Semester (Contingent on Budget)
                January 19, 2016 / Spring Semester (Contingent on Budget)

SALARY RANGE: Up to 11 hours per week, $12.00 to $18.42 per hour.

MINIMUM QUALIFICATIONS: (1) Active enrollment in a CSULB program for at least 6 units during the semester for employment (2) Cumulative GPA of 3.0 or higher. (3) Successful completion of courses with an A or a B (or demonstrate knowledge of course material).

DESIRED/PREFERRED QUALIFICATIONS: (1) Must be available MW 11am-12:15pm OR TuTh 11am-12:15pm. (2) Must be committed to creating a welcoming and inclusive learning/working environment.

DUTIES: (1) Attend the lecture every week. (2) Lead an instructional support section that helps students with challenging course concepts. (3) Hold one office hour per week. (4) Attend pre-semester and weekly training. (5) Meet with course instructor as required.

The Department of Geography at California State University, Long Beach welcomes and encourages diversity. We seek applicants and nominations from those who have experience teaching, mentoring, and developing research in ways that effectively address individuals from historically underrepresented backgrounds. The University seeks to recruit and retain a diverse workforce as a reflection of our commitment to serve the people of California, to maintain excellence of the University, and to offer our students richly varied disciplines, perspectives and ways of knowing and learning. California State University, Long Beach is an affirmative action/equal opportunity employer.

REQUIRED DOCUMENTATION: (1) A letter of application addressing the student's qualifications for the position. (2) Resume with current e-mail address (3) Unofficial Transcripts (4) Instructional Student Assistant Application Form. http://www.cla.csulb.edu/forms-policies-and-procedures/student-assistant-forms/ (5) I-9 Requirements must be Authorized for Legal Employment in the United States.

POSITION OPEN UNTIL FILLED (or recruitment canceled). Review of applications will begin immediately.

APPLICATION DEADLINE: Applications should be directed to the attention of Dr. Paul Laris, Geography Department, paul.laris@csulb.edu; 562-985-4977. California State University, Long Beach, 1250 Bellflower Boulevard PH1-210, Long Beach, 90840-3905.

CSULB is committed to creating a community in which a diverse population can learn, live, and work in an atmosphere of tolerance, civility and respect for the rights and sensibilities of each individual, without regard to race, color, national origin, ancestry, religious creed, sex, gender identification, sexual orientation, marital status, disability, medical condition, age, political affiliation, Vietnam era veteran status, or any other veteran's status. CSULB is an Equal Opportunity Employer.