

CALIFORNIA STATE UNIVERSITY, LONG BEACH
DEPARTMENT OF HUMAN DEVELOPMENT / Instructional Student Assistant 2018-2019

POSITION: Instructional Student Assistant – Human Development

RECRUITMENT #: 18/19-ISA-HDEV

EFFECTIVE DATE: August 20, 2018 / Fall Semester (Contingent on Budget)
January 22, 2019 / Spring Semester (Contingent on Budget)

SALARY RANGE: \$13.00 to \$19.42 per hour, Up to 20 hours per week

MINIMUM QUALIFICATIONS: (1) Currently admitted or enrolled in a CSULB degree program and remain academically eligible during the semester of employment. (2) Cumulative GPA of 3.0 or higher in all courses at CSULB.

DESIRED/PREFERRED QUALIFICATIONS: Candidates must possess the ability to learn and perform assigned work; work cooperatively with faculty, staff, and other students; and accept responsibility.

DUTIES: Attend course lectures, read and evaluate student papers, proctor examinations, perform individual and /or group tutoring, maintain student records, evaluate student's assignments, tasks as assigned by faculty.

The Department of Human Development at California State University, Long Beach welcomes and encourages diversity. We seek applicants and nominations from those who have experience teaching, mentoring, and developing research in ways that effectively address individuals from historically underrepresented backgrounds. The University seeks to recruit and retain a diverse workforce as a reflection of our commitment to serve the people of California, to maintain excellence of the University, and to offer our students richly varied disciplines, perspectives and ways of knowing and learning. California State University, Long Beach is an affirmative action/equal opportunity employer.

REQUIRED DOCUMENTATION: (1) A letter of application addressing all qualifications for the position. (2) Resume with current E-mail address (3) Unofficial Transcripts (4) Instructional Student Assistant Application Form. <http://www.cla.csulb.edu/forms-policies-and-procedures/student-assistant-forms/>

POSITION OPEN UNTIL FILLED (or recruitment canceled). Review of applications will begin immediately.

APPLICATION DEADLINE: Applications should be directed to the attention of **Wendy Lopez, Department of Human Development**, wendy.lopez@csulb.edu; 562-985-4344. California State University, Long Beach, 1250 Bellflower Boulevard LA3-202, Long Beach, 90840-0907.

CSULB is committed to creating a community in which a diverse population can learn, live, and work in an atmosphere of tolerance, civility and respect for the rights and sensibilities of each individual, without regard to race, color, national origin, ancestry, religious creed, sex, gender identification, sexual orientation, marital status, disability, medical condition, age, political affiliation, Vietnam era veteran status, or any other veteran's status. CSULB is an Equal Opportunity Employer.