

**CALIFORNIA STATE UNIVERSITY, LONG BEACH**  
DEPARTMENT OF POLITICAL SCIENCE / Instructional Student Assistant 2018-2019

**POSITION:** Instructional Student Assistant – Political Science

**RECRUITMENT #:** 18/19-ISA-POSC

**EFFECTIVE DATE:** August 20, 2018 /Fall Semester (Contingent on Budget)  
January 22, 2019 / Spring Semester (Contingent on Budget)

**SALARY RANGE:** \$13.00 to \$19.42 per hour, 10 hours a week (required hours)

**MINIMUM QUALIFICATIONS:** (1) Currently admitted or enrolled in a CSULB degree program and remain academically eligible during the semester of employment. (2) Cumulative GPA of 3.5 or higher (Preferably with a grade of "A" in POSC 100). (3) Must be able to work between the hours of 8:00 a.m. and 5:00 p.m. (4) Must have the ability to communicate effectively with an ethnically and culturally diverse campus community.

**DESIRED/PREFERRED QUALIFICATIONS:** (1) Preference will be given to Political Science undergraduate students.

**DUTIES:** (1) Assist faculty in evaluating written work of students enrolled in Political Science - 100 (Introduction to American Government). (2) Attend ALL Lectures (3) Maintain office hours to advise and assist students (4) Meet with course instructor as required. (5) Hold review sessions/proctor exams as needed.

The Department of Political Science at California State University, Long Beach welcomes and encourages diversity. We seek applicants and nominations from those who have experience teaching, mentoring, and developing research in ways that effectively address individuals from historically underrepresented backgrounds. The University seeks to recruit and retain a diverse workforce as a reflection of our commitment to serve the people of California, to maintain excellence of the University, and to offer our students richly varied disciplines, perspectives and ways of knowing and learning. California State University, Long Beach is an affirmative action/equal opportunity employer.

**REQUIRED DOCUMENTATION:** (1) Letter of Application (2) Resume with current email address and contact phone number (3) Two Letters of Recommendation (4) Unofficial Transcript(s) (5) Instructional Student Assistant Application Form.

**POSITION OPEN UNTIL FILLED** (or recruitment canceled.) Review of applications will begin immediately

**APPLICATION DEADLINE:** Applications, required documentation, and/or requests for information should be directed to the attention of **Dr. Teresa Wright, Chair, Department of Political Science**, [teresa.wright@csulb.edu](mailto:teresa.wright@csulb.edu); 562-985-4705. California State University, Long Beach, 1250 Bellflower Boulevard, SPA-257, Long Beach, CA 90840-4605.

CSULB is committed to creating a community in which a diverse population can learn, live, and work in an atmosphere of tolerance, civility and respect for the rights and sensibilities of each individual, without regard to race, color, national origin, ancestry, religious creed, sex, gender identification, sexual orientation, marital status, disability, medical condition, age, political affiliation, Vietnam era veteran status, or any other veteran's status. CSULB is an Equal Opportunity Employer.